

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

Ms. Jill DeMaio
Ms. Kathy Kolupanowich
Ms. Patricia Lang
Mr. Steven Riback

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Paul Rutsky

BOARD MEMBER REPRESENTATIVES ABSENT

Ms. Michele Arminio
Mr. Marvin Braverman
Mr. Ken Chiarella
Ms. Dawn Quarino
Mr. Frank Russo

STAFF PRESENT

Dr. Michael G. Kozak, Superintendent of Schools
Dr. Dori L. Alvich, Assistant Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary

STUDENT BOARD MEMBER REPRESENTATIVE

Ms. Sreeja Mamillapalli
Ms. Stefani Scalisi

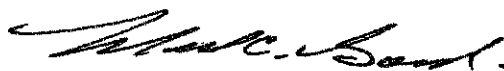
Ms. Kolupanowich announced that due to a lack of a quorum by the members of the Board of Education, the meeting will not be starting on time. Ms. Kolupanowich stated that they are working to find a sixth board member who be able to attend to create a quorum.

After the Pledge of Allegiance and roll call, the Board Secretary announced that there were not enough board members in attendance to form a quorum therefore the Board cannot officially conduct business.

NEXT PUBLIC MEETING

Ms. Kolupanowich stated that a special board of education meeting will have to be scheduled; the date is yet to be determined.

Respectfully submitted,



Michael C. Gorski, CPA
Business Administrator/Board Secretary



Thursday, March 22, 2018
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
7:00 P.M.

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject A. BOARD MEMBERS

Meeting Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 3. ROLL CALL

Access Public

Type Information

Ms. Michele Arminio
 Mr. Marvin Braverman
 Mr. Ken Chiarella
 Ms. Jill DeMaio
 Ms. Kathy Kolupanowich
 Ms. Patricia Lang
 Ms. Dawn Quarino
 Mr. Steven Riback
 Mr. Frank Russo

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Mr. Paul Rutsky

STUDENT BOARD MEMBERS

Ms. Sreeja Mamillapalli

Ms. Stefani Scalisi

4. STATEMENT

Subject A. STATEMENT

Meeting Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 4. STATEMENT

Access Public

Type Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted March 16, 2018 :

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. APPROVAL OF MINUTES

Subject A. APPROVAL OF MINUTES

Meeting Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 5. APPROVAL OF MINUTES

Access Public

Type Information

Public Board of Education Meeting, February 21, 2018

Closed Session Meeting, February 21, 2018

File Attachments
02.21.18 Public.pdf (392 KB)

Executive File Attachments
02.21.18 Closed Session Minutes.pdf (229 KB)

6. PRESENTATION

Subject A. PRESENTATION & PUBLIC HEARING OF THE 2018/2019 SCHOOL BUDGET

Meeting Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 6. PRESENTATION

Access Public

Type

PRESENTATION & PUBLIC HEARING OF THE 2018/2019 SCHOOL BUDGET

7. STUDENT BOARD MEMBERS' REPORT

8. CLOSED SESSION RESOLUTION

Subject A. CLOSED SESSION RESOLUTION**Meeting** Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA**Category** 8. CLOSED SESSION RESOLUTION**Access** Public**Type**

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Superintendent Contract/Contract Extension & matters falling within the attorney-client privilege with respect to this subject.

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

9. BOARD PRESIDENT'S REPORT

10. COMMITTEE REPORTS

11. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject A. PUBLIC FORUM (See Note 3)**Meeting** Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA**Category** 11. PUBLIC FORUM -AGENDA ITEMS ONLY**Access** Public**Type**

See Note 3.

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Subject A. HOME INSTRUCTION**Meeting** Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA**Category** 12. SUPERINTENDENT'S REPORT/RECOMMENDATION**Access** Public**Type** Information**II. HOME INSTRUCTION**

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
79109	MTHS	11	CST	Harris, Countryman, Ballard, Theraputic Options	9/6/2017	
91198	OTS	2	CST	Seitz, McCarron	9/6/2017	
85201	MTMS	6	Medical	Best, Viszoki, Lyons	9/6/2017	
90817	MTHS	11	Medical	Guglielmi, Simmonds, Lustgarten, Feminella, Whinna	9/6/2017	
78248	MTHS	12	504	Drust, ESCNJ	9/6/2017	
86903	MTMS	6	504	Fleming	9/6/2017	
91710	MTHS	9	504	Parker, Granett, Friedman, Kasternakis, Gold, ESCNJ	9/12/2017	
83653	MTHS	9	504	Granett, Parker, Sanguiliano, Simmons, Brown	9/25/2017	
80509	MTHS	12	504	Byrnes, Whinna, ESCNJ	10/3/2017	
89423	MTMS	8	CST	Viszoki	11/29/2017	
90582	MLS	1	CST	Bartus	11/28/2017	
90753	MTHS	10	504	Drust, DeMarco, Hommer, Guerra, Sharma	9/14/2017	
91708	MTHS	9	Medical	Rutgers UBHC	1/11/2018	
82809	MTHS	10	504	Hommer, Sharma, Yannone, Wolk, Kelly	9/6/2017	
89285	MTMS	6	Medical	Brookfield Schools	1/16/2018	
85364	MTMS	8	CST	Viszoki, Parker, Wolk, Whinna, Hoehler, Casarella	1/29/2018	
83581	MTHS	9	504	Comey, Chanley, Reenstra, Byrnes, ESCNJ	9/6/2017	
86033	MTMS	7	CST	Mortillaro	9/6/2017	
83691	MTHS	9	Medical	M. Wall, Feminella, Chanley, Kasternakis, Parker, Holmes	1/3/2018	
90602	MTMS	6	Medical	S. Wall, Gorham, Parker, Levine	1/23/2018	
86215	MTMS	7	504	Massaro	9/6/2017	
84143	MTHS	12	504	Wolk	9/6/2017	
85425	MTMS	8	Medical		2/15/2018	

Subject**B. FIRE/LOCKDOWN DRILLS****Meeting**

Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Information

III. FIRE/LOCKDOWN DRILL

Applegarth School ----- February 21, 2018
 Barclay Brook School ----- February 21, 2018
 Brookside School ----- February 14, 2018
 Mill Lake School ----- February 26, 2018
 Monroe Middle School----- February 14, 2018
 Oak Tree School ----- February 9, 2018
 Woodland School ----- February 27, 2018
 Monroe High School ----- February 27, 2018

Lockdown

Applegarth School----- February 26, 2018
 Barclay Brook School----- February 7, 2018
 Brookside School ----- February 28, 2018
 Mill Lake School ----- February 5, 2018
 Monroe Middle School----- February 27, 2018

Oak Tree School ----- February 12, 2018
 Woodland School ----- February 23, 2018
 Monroe High School ----- February 23, 2018

Subject C. ENROLLMENT

Meeting Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

I. ENROLLMENT

Schools	2/28/18	1/31/18	Difference	2/28/17	Difference
Applegarth	413	412	+1	374	+39
Barclay Brook	349	346	+3	367	-18
Brookside	414	413	+1	427	-13
Mill Lake	578	575	+3	606	-28
MTMS	1660	1663	-3	1664	-4
Oak Tree	698	690	+8	696	+2
Woodland	412	411	+1	418	-6
High School	2299	2302	-4	2165	+134
Total	6823	6812	+11	6717	106

I. ENROLLMENT (CONT'D)

School	Monroe			Jamesburg		
	Jan	Feb	Difference	Jan	Feb	Difference
Academy Learning Center	9	9		1	1	
Best Academy				1	1	
Bridge Academy	1	1				
Cambridge School	1	1				
Center for Lifelong Learn	2	3	Plus 1			
Childrens Center of Monm.	2	2				
Coastal Learning Center	1	1				
Collier	4	4				
CPC High Point	2	2				
Douglass Develop. Center	1	1		1	1	
East Mountain	1	1				
Eden	4	4				
Harbor School	1	1				
Lakeview School	2	2				
New Roads Parlin	2	2				
New Roads Somerset	1	1				
Mercer Elementary	1	1				
Mercer High School	1	1				
Newgrange School	4	4				
Newmark Elementary	1	1				
Rock Brook School	1	1				
Rugby	2	2				
School for Hidden Intellig.	1	1				
Schroth School	2	2				

Shore Center	1	1			
Total	48	49		3	3

Subject D. PERSONNEL

Meeting Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached personnel items A through AF

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Joan Kofke**, media specialist at Woodland School, effective July 1, 2018.
- B. It is recommended that the Board accept the resignation of **Ms. Carol Clark**, guidance counselor at Mill Lake School, effective April 27, 2018.
- C. It is recommended that the Board accept the resignation of **Ms. Samantha Gancz**, teacher of grade 5 at Woodland School, effective June 30, 2018.
- D. It is recommended that the Board accept the resignation of **Ms. Randa Rydzy**, teacher of special education preschool at Barclay Brook, effective May 7, 2018.
- E. It is recommended that the Board accept the resignation of **Ms. Ashley Accardi**, special education leave replacement teacher at MTMS, effective March 29, 2018.
- F. It is recommended that the Board accept the resignation of **Ms. Danielle Rourke**, teacher of grade 4 leave replacement at Woodland, effective April 21, 2018.
- G. It is recommended that the Board accept the resignation of **Ms. Sharon Wong Horowitz**, assistant group leader at Falcon Care, retroactive to March 5, 2018.
- H. It is recommended that the Board accept the resignation of **Ms. Jamie Campbell**, paraprofessional at the High School, retroactive to March 21, 2018.
- I. It is recommended that the Board approve a maternity leave of absence to **Ms. Melissa Basmajian**, teacher of mathematics at MTMS, effective April 23, 2018 through June 30, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Basmajian may be entitled.
- J. It is recommended that the Board approve a maternity leave of absence to **Ms. Jodi Silberstein**, teacher of FCS at the High School, effective May 29, 2018 through June 30, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Silberstein may be entitled.
- K. It is recommended that the Board approve a maternity leave of absence to **Ms. Kelli Faviano**, speech language specialist at Mill Lake School, effective May 7, 2018 through November 5, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Faviano may be entitled.
- L. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Laura Sidler**, special education teacher at MTMS, effective May 1, 2018 through June 30, 2018 in accordance with Article 17, Paragraph B.1 in the

collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Sidler may be entitled.

- M. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Erica Coonelly**, media specialist at MTMS, effective March 26, 2018 through May 31, 2018 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Coonelly may be entitled.
- N. It is recommended that the Board approve a modification in the end date of the medical leave of absence to **Ms. Judy Firestine**, teacher of special education at MTMS, retroactive to January 22, 2018 through June 30, 2018 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Firestine may be entitled.
- O. It is recommended that the Board approve a medical leave of absence to **Ms. Jeanna Marie Dressel**, ECE teacher assistant at Falcon Care, retroactive to March 18, 2018 through March 29, 2018. It is further recommended that this leave be without pay except to the extent of any sick days to which Ms. Dressel may be entitled.
- P. It is recommended that the Board approve a medical leave of absence to **Ms. Joann Small**, paraprofessional at Brookside School, effective April 11, 2018 through June 1, 2018 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Small may be entitled.
- Q. It is recommended that the Board approve a medical leave of absence to **Ms. Ellen Koehler**, bus driver in the Transportation Department, effective March 19, 2018 through April 11, 2018 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2014 through June 30, 2017. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Koehler may be entitled.
- R. It is recommended that the Board approve a medical leave of absence to **Ms. Susan Romano**, payroll coordinator for the district, retroactive to March 20, 2018 through April 13, 2018. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Romano may be entitled.
- S. It is recommended that the Board approve an unpaid leave of absence to **Ms. Sandra Baety**, custodian at the High School, retroactive to March 19, 2018 through March 30, 2018. Ms. Baety's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- T. It is recommended that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Mr. Adam Herman**, teacher of special education at MTHS, retroactive to March 19, 2018 through May 4, 2018. Mr. Herman's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- U. It is recommended that the Board approve an unpaid medical leave of absence to **Ms. Cynthia Albano**, paraprofessional at Mill Lake School, effective March 19, 2018 through June 30, 2018.
- V. It is recommended that the Board approve the modification in the end date of the maternity leave of absence of Ms. Rita Galbreath, psychologist at MTHS, effective June 12, 2017 through January 28, 2018.
- W. It is recommended that the Board rescind the medical leave of absence of Ms. Bhu Calapatti, speech language pathologist at Brookside School retroactive to January 3, 2018 through January 26, 2018.
- X. It is recommended that the Board approve a return to work, reduced work schedule (2.5 hrs. per day at Woodland School) to **Ms. Lucia O'Scannell**, paraprofessional at Woodland School/Transportation, effective March 19, 2018 through April 6, 2018
- Y. It is recommended that the Board approve a return to work to **Mr. Theodore Powoski**, industrial arts teacher at MTHS, effective March 15, 2018.
- Z. It is recommended that the Board approve the following teachers for the NJDOE portfolio appeal assessment at the instructional rate \$53.87/hr. up to 20 hours each retroactive to February 26, 2018:

Sara Sanguiliano - math
Beth Wolk - language arts

AA. It is recommended that the Board approve the following clubs and instructors at MTMS for Spring 2018 at the following rates:

Instructional \$53.87

Acting for TV - Heidi Lubrani
American Young Voices - Nina Schmetterer
Craft Club - Christine Viszoki
Culture for Cooking - Jursy Wallace
History Bee - Sarah Ponsini
Industrial Arts - Kerry Curran
Makerspace - Nicole Pontarollo
Mock Trial - Mary Nguyen and Benjamin Mulvey
Programming club - Donna Montgomery
TSA Engineering - Sarah Cummings
TSA Computers - Donna Montgomery
Art Club - Colleen Duffy

Non instructional \$44.85

Debate Club - Scott Messinger
Nail Art - Jessica Consiglio
Ping Pong and Tennis Club - Misty Corbisiero
Role Playing - Sam Schneider

AB. It is recommended that the Board approve the following after school basic skills and TAG teachers for the 2017-2018 school year:

Mill Lake

Sue Huey Colluci - basic skills substitute

Applegarth

Laura Marinelli - basic skills, TAG substitute

MTMS

Ashlee Kovacs - basic skills teacher

AC. It is recommended that the Board approve the following staff for an unpaid day on April 6, 2018:

Jodi Liebov	speech language/specialist	Mill Lake
Jenier Turner	paraprofessional	Mill Lake
Jennifer Update	paraprofessional	Mill Lake
Dominique Walters	teacher grade 1	Mill Lake
Laura Cassamassino	paraprofessional	Mill Lake
Debra Hillery	paraprofessional	Mill Lake
Lisa Wolkoff	paraprofessional	Mill Lake
Chandana Bhawe	paraprofessional	Mill Lake
Nicole DiLorenzo	teacher social studies	MTMS
Randi Halpern	paraprofessional	MTMS
Patricia Smith	teacher language	MTMS
Stacy Fretta	nurse	District
Jennifer Corvinius	teacher	Brookside (1/2day)

AD. It is recommended that the Board approve the following certificated staff at the following step on guide (pending contract negotiations) (pending satisfactory completion of pre-employment requirement):

Name	School	Position	Salary	Account No.	Effective Date	Reason
Patrick Baez*	MTMS	Teacher of family consumer science	Step 7A \$58,272 pro rated	11-130-100-101-000-080	5/1/18-6/30/18 pending successful passing of praxis	Replacement position

Linda Ackerson	MTMS	Media Specialist	Step 1 MA \$49,282+\$3450 pro-rated	11-000-222- 100-000-098	3/29/18-6/2/18	Leave replacement extension of contract
Carol Russo	MTMS	Teacher of the handicapped	Step 1 BA \$49,282 pro rated	11-213-100- 101-000-093	Retroactive to 3/3/18-6/30/18	Leave replacement extension of contract
Alicia Realmuto	HS	Nurse	\$53.87 for 7.5/hrs.	11-000-213- 100-000-098	Retroactive to 3/11/18	Field trip
Matthew Hardt	HS	Teacher of special education	117% contract	11-213-100- 101-000-093	Retroactive to 1/25/18-6/30/18	Additional section resignation replacement
Gabriella Guerrera	Oak Tree	Teacher of basic skills	\$150/day	11-230-100- 101-000-093	Retroactive to 3/14/18-4/9/18	Leave replacement
Michael Sobieski	MTMS	Teacher of special education	Step 1 BA \$49,282 pro rated	11-213-100- 101-000-093	5/2/18-6/30/18	Leave replacement extension of contract
Katie Poandl*	District	BCBA	\$67,442.40 pro-rated	11-000-219- 104-000-093	4/9/18-6/30/18	Change in start date
Natasha Carannante	HS	teacher of spanish	15 year longevity \$1405	11-140-100- 101-000-070	retroactive to 2/1/18-6/30/18	modification in salary to include longevity

AE. It is recommended that the Board approve the following non-certificated staff at the following salary guide (pending contract negotiations) (pending satisfactory completion of pre-employment requirement):

Name	School	Position	Salary	Account No.	Effective date	Reason
Jennifer Sokoloski	Barclay Brook	Para – resource	Step 5 Spec. Ed. \$15.82/hr. +\$1.00 degree for 6.75 hrs.	11-213-100-106- 000-093	Retroactive to 2/23/18-6/30/18	Transfer to new position
Nancy LoMonaco	Applegarth	Para – café/resource	Step 1 Reg. Ed. \$13.09/hr. for 2.0/hrs. Step 1 Spec. Ed. \$15.09 for 1.75/hrs.	11-000-262-107- 000-050 – 53% 11-213-100-106- 000-093 47%	Retroactive to 3/5/18-6/30/18	resignation replacement
Anupreetha Tandulwadikar*	Applegarth	Para – cafeteria	Step 1 Reg. Ed. \$13.09 for 2.0/hr.	11-000-262-107- 000-050	3/23/18-6/30/18	Replacement position
Carolyn Capulupo*	Applegarth	Para – cafeteria	Step 1 Reg. Ed. \$13.09 for 2.0/hr.	11-000-262-107- 000-050	3/23/18-6/30/18	Replacement position
Cheryl Kwintner*	Falcon Care	Teacher assistant	\$12/hr. for 5.5 hrs.	64-990-320-100- 000-098	3/23/18-6/30/18	Resignation replacement
Danielle Bussiere*	Woodland	Paraprofessional	Step 1 Spec. Ed. \$15.09 + \$1.00 for degree for 6.75/hrs.	11-213-100-106- 000-093	3/23/18-6/30/18 contingent upon passing score on crisis response training	Resignation replacement
Theresa Eustaquio*	MTMS	Paraprofessional	Step 1 Spec. Ed. \$15.09 hr. for 6.75 hrs.	11-213-100-106- 000-093	3/23/18-6/30/18	new position
Cheryl Thomas	Brookside	Para-cafeteria	Step 1 Reg. Ed. \$13.09 for 2.5/hrs.	11-000-262-107- 000-020	Retroactive to 3/5/18-6/30/18	Change in start date
Nayanna Holloman	Falcon Care	Asst. Group Leader	\$12/hr. for 3.5/hrs.	65-990-320-100- 000-098	Retroactive to 3/16/18-6/30/18	Change in start date
Lisa Lally	Brookside	Para – Café/Resource	Step 1 Reg. Ed. \$13.09 for 2.5 hrs. and Step 1 Spec. Ed. \$15.09 for 1.25 hrs.+\$1.00 degree	11-000-262-107- 000-020 67% 11-213-100-106- 000-093 33%	Retroactive to 2/27/18-6/30/18	Change in start date and ed. degree

Kathleen Watlington	Barclay Brook	Paraprofessional	\$70 stipend	11-204-100-106-000-093	3/23/18-6/30/18	Professional Dev. Stipend
Jennifer Sokoloski	Barclay Brook	Paraprofessional	\$70 stipend	11-000-262-107-000-050 11-213-100-106-000-093	3/23/18-6/30/18	Professional Dev. Stipend
Suzanne Lohman	Transportation	Driver	.5 additional hour	11-000-270-160-000-093	retroactive to 2/26/18-6/30/18	longer mid-day run to accommodate additional students

AF. It is recommended that the Board approve the following substitutes for the 2017-2018 school year:

Certificated

Rebecca McLean
Cori D'Albero
Heather Drugos
Jason Andreadis
Gerry Morgan
Nancy Pierce
Angela Malak
Lisa Friedman Wolkoff
Lauren O'Grady
Jamie Roche

Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Speech/Language Spec.

Non- Certificated

Maria Dollete
Sharon J Wong-Horowitz
Gerard Genevesse
Francis Steinhauser
David Treene

Substitute Paraprofessional
Substitute Paraprofessional
Substitute Security
Substitute Security
Substitute Volunteer Coach

Executive File Attachments
resumes.pdf (877 KB)

Subject

E. BOARD ACTION

Meeting

Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Action

v. BOARD ACTION (Items A through N).

A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.

B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.

C. It is recommended that the Board approve the previously submitted list of Student Teachers.

D. It is recommended that the Board approve the previously submitted Student Suspension Report for the month of February 2018.

- E. It is recommended that the Board approve the previously submitted revised 2017-2018 school calendar.
- F. It is recommended that the Board approve the previously submitted agreement between Dr. Joe Miller, Conductor/Clinician at Westminster Choir College and Monroe Township School District to provide a workshop with MTHS choral students on April 12, 2018 at a cost of \$1,000.
- G. It is recommended that the Board approve the previously submitted agreement between Thom Stecher and Associates and the Monroe Township School District to provide Professional Development on Coordination of I&RS and Core Team processes retroactive to February 8, 2018 and February 28, 2018 in the amount of \$1125.00 per session for a total of \$2250.00 (paid through the Title I funds).
- H. It is recommended that the Board appoint **Ms. Laurie McConnell**, to replace Mr. Michael Gorski, as the District's School Safety Specialist, for the 2017-2018 school year.
- I. It is recommended that the Board approve the following job description:

Lead Custodian

- J. It is recommended that the Board approve the following policy:

7446 School Security Program

- K. It is recommended that the Board approve the following curriculum for the 2017-2018 school year:

Curriculum Document – Grade 6 Mathematics

- L. It is recommended that the Board approve the following club at the High School for the 2017-2018 school year:

HS Club – Mu Alpha Theta Math Honor Society

- M. **2017-2018 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** for the period 2/21/18-3/22/18:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
2/9/18	HS	substance use confirmed	
2/23/18	HS	assault	n/a
3/13/18	HS	substance use confirmed	
3/13/18	HS	fight	

- N. It is recommended that the Board approve the following out of district placement for the 2017-2018 school year:

Student No.	School	Start Date	Tuition
88778	Center for Lifelong Learning	2/20/18	\$287.per diem

File Attachments

School Calendar 2017-2018.1-17.REVISED.BOE Approved 3-22-18.pdf (1,259 KB)
 Student Teaching Approval March 22, 2018-1.pdf (27 KB)
 LEAD CUSTODIAN - Job Description.pdf (237 KB)
 Prof. Dev..pdf (532 KB)
 P7446.pdf (233 KB)

Executive File Attachments

Feb. 2018 suspension.pdf (51 KB)
 Field Trip Requests - March 22, 2018.pdf (69 KB)
 Tom Stecher PD.pdf (106 KB)
 Joe Miller PD.pdf (36 KB)

13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Subject **A. BOARD ACTION**

Meeting Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Access Public

Type Action

Recommended Action It is recommended that the Board of Education approve the following Board Action Items by roll call.

BOARD ACTION (Items A through I)**A. PROFESSIONAL APPOINTMENTS**

1. It is recommended that members of the Monroe Township Board of Education approve Neil Hartmann, 82 grant Avenue, Cresskill, NJ 07626 to provide set construction and installation for the 2018 Monroe Township Middle School Play at a total fee of \$4,000.00.
2. It is recommended that members of the Monroe Township Board of Education approve Hearing Center, 224 Taylor Mills Road, Suite 105B, Manalapan, NJ 07727 to conduct a CAP (Central Auditory Processing) evaluation at the rate of \$567.00 per evaluation for the 2017-2018 school year.

3. CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD

WHEREAS, in order to ensure compliance with various Continuing Disclosure Agreements executed in conjunction with the District's issuance of bonds, the District must codify the requirements stipulated in those various Continuing Disclosure Agreements and compare those requirements with the filings, and correct any deficiencies; and

WHEREAS, there is no fee charged by Phoenix Advisors, LLC for being designated as Independent Registered Municipal Advisor for the Monroe Township Board of Education and Phoenix Advisors, LLC will be available to answer general questions concerning outstanding debt issues, market conditions, and will provide preliminary review of financing proposals and prepare preliminary project analysis.

NOW, THEREFORE, BE IT RESOLVED, that the Monroe Township Board of Education designates Phoenix Advisors, LLC as the District's: (1) Continuing Disclosure Agent at a base fee of \$850.00; and \$200.00 initial setup fee for each new bond issues set up during the year and (2) Independent Registered Municipal Advisor at no cost to the Board, for the 2018-2019 fiscal year.

BE IT FURTHER RESOLVED, that the Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board.

4. It is recommended that members of the Monroe Township Board of Education approve Nathan Daughtrey, 904 Monticello Street, Greensboro, N.C., as a Guest Artist for Rehearsals and Clinics with MTMS Percussion Ensemble and Wind Ensemble for a total fee of \$1,400.00. The funds for these services will be appropriated from a MEF Grant.

B. TRANSFER #8

It is recommended that members of the Monroe Township Board of Education approve Transfer #8 for February, 2018 for Fiscal Year 2017/2018 as previously submitted.

C. BILL LIST

It is recommended that the bills totaling \$15,313,327.26 for February 2018 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for February 2018, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the February 2018 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. CONTRACT - NORMANDY STUDIO, INC.

It is recommended that the members of the Monroe Township Board of Education approve Normandy Studio, Inc. 400 Corporate Court, Suite F, South Plainfield, NJ 07080 as the portrait photographer for the Monroe Township High School for the 2018-2019 school year as stated in the previously submitted agreement.

F. RESOLUTION BINDING THE MONROE TOWNSHIP BOARD OF EDUCATION TO PURCHASE NATURAL GAS SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Monroe Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and

estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

G. RESOLUTION BINDING THE MONROE TOWNSHIP BOARD OF EDUCATION TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Monroe Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to

be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

H. RESOLUTION OF MONROE TOWNSHIP BOARD OF EDUCATION TO ADVERTISE FOR BIDS FOR FOOD SERVICE MANAGEMENT COMPANY

It is recommended that the Monroe Township Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary to advertise and solicit proposals through a RFP (Request for proposal) Process for a food service management company because the existing agreement with Metz Culinary Management, INC. expires June 30, 2018. The advertisement shall be consistent with the requirements of the Public School Contracts Law and applicable federal regulations.

NOW, THEREFORE BE IT RESOLVED, that the Monroe Township Board of Education hereby authorizes the Business Administrator/Board Secretary to advertise for bids for a food service management company in accordance with the Public School Contracts Law and the applicable federal regulations; and

BE IT FURTHER RESOLVED that all advertisements shall be published in an official newspaper sufficiently in advance of the date fixed for receiving the bids to promote competitive bidding, and in accordance with the terms of N.J.S.A. 18A:18A-21.

I. COMCAST ENTERPRISE SERVICES - AMENDMENT

It is recommended that the Board of Education approve the previously submitted First Amendment to Comcast Enterprise Services Sales Order No. NJ-18042-011415-01-7532658 between Comcast Cable Communications Management, LLC ("Comcast") and the Board pursuant to the Services Agreement (E-Rate) NJ-18042-011415-01, executed by and between Comcast and the Educational Services Commission of New Jersey. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA
Prepared by

March 22, 2018
Meeting Date

File Attachments

Comcast.pdf (1,767 KB)
Normandy Studio 18-19.pdf (688 KB)
Phoenix Advisors 18-19.pdf (663 KB)
Financials.pdf (4,304 KB)

14. OTHER BOARD OF EDUCATION BUSINESS

15. PUBLIC FORUM

Subject

A. PUBLIC FORUM (See Note 3)

Meeting Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category 15. PUBLIC FORUM
Access Public
Type Information

See Note 3.

16. CLOSED SESSION RESOLUTION

Subject A. CLOSED SESSION RESOLUTION

Meeting Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category 16. CLOSED SESSION RESOLUTION
Access Public

Type

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Negotiations - MTEA

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

17. PUBLIC FORUM

Subject A. PUBLIC FORUM (See Note 3)

Meeting Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category 17. PUBLIC FORUM
Access Public
Type Information

See Note 3.

18. NEXT SCHEDULED BOARD OF EDUCATION MEETING APRIL 25, 2018

Subject A. NEXT SCHEDULED BOARD OF EDUCATION APRIL 25, 2018

Meeting Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category 18. NEXT SCHEDULED BOARD OF EDUCATION MEETING APRIL 25, 2018
Access Public

Type

The next scheduled Board of Education Meeting is scheduled for April 25, 2018 7:00 p.m. at the Monroe Township High School.

19. ADJOURNMENT

Subject	A. Notes
Meeting	Mar 22, 2018 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	19. ADJOURNMENT
Access	Public
Type	Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
- (5) Any matter directly involving sending district students or programs and services used by them.
- (6) The annual receiving district budget.
- (7) Any collectively-negotiated agreement involving employees who provide services used by sending district students.
- (8) Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
- (9) Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.